

Mary Kathryn Griffin
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OBJECTIVE

Seeking a challenging position that will utilize my educational and employment experience to promote an opportunity for personal and professional growth

WORK EXPERIENCE

O'Charley's, Oxford, AL, June 2009 - present

Garfield's Restaurant and Pub, Oxford, AL, January 2009 - May 2009

Lonestar Steakhouse and Saloon, Oxford, AL, March 2008 - July 2008

Ruby Tuesday, Anniston, AL, May 2004 - February 2008

Restaurant Server

- Provides excellent patron experiences through phenomenal customer service, evidenced by high number of patrons requesting to sit in my section
- Consistently works as a team player to meet sales goals by effectively managing sections and multitasking
- Recognized as a lead server which includes mentoring and training new servers and bartenders
- Thoroughly executes knowledge of restaurant systems and procedures
- Efficiently delivers food to patrons in timely manner ensuring correct portion, quality, and temperature of menu selection ordered
- Accurately performed daily and weekly inventory of bar stock and reports

The Learning Tree, July 2008 - September 2008

Residential Instructor

- Managed two consistent adolescent clients with severe mental retardation
- Instituted behavioral modification techniques to teach residents activities of daily living
- Supervised activities and movements of the clients throughout the facility and outside trips
- Successfully updated care plans and charting per residential requirements per shift
- Assisted clients with daily hygiene and dietary schedules

Blockbuster Video, Oxford, AL / Douglasville, GA

Customer Service Representative, November 2000 - June 2004

- Enthusiastically greeted customers upon entering store
- Consistently maintained knowledge of current sales and promotions resulting in exceeding sales projections
- Efficiently computed sale prices, total purchases, and received and processed cash and credit payments in high paced environment
- Happily assisted customers by recommending, locating, and selecting movies
- Promptly maintained cleanliness and organization of store
- Participated in generating monthly reports of entire store stock inventory
- Eagerly trained new employees

EDUCATION

Bachelor of Arts in Psychology, May 2007

Jacksonville State University, Jacksonville, AL

Minor: Business and Technical Writing